



working with

Name of Civic Amenity Visit Site			
Date of Civic Amenity Visit			
Civic Amenity Visit Start and End Times		Start:	End:
Please confirm that you have received the Parish Council Civic Amenity Visit Risk Assessment.			Yes/No
Please confirm the exact location of the Civic Amenity Visit Site	Address: Postcode: What3Words or Lat/Long:		
Please confirm that the relevant instructions are available to all residents who will have access to the service.			Yes/No
Please attach the requested diagram of the layout of the Civic Amenity location.			Yes/No
Please confirm that the vehicle has clear access to the site on the day including any locked gates and the area will be kept clear of any parked cars.			Yes/No
Please confirm the floor of the location is graded to withstand a 26-tonne vehicle manoeuvring on-site.			Yes/No
Please confirm you understand the driver is on-site only to operate the equipment			Yes/No
We understand that the Civic Amenity site visit may be postponed at short notice due to adverse weather or other unforeseen circumstances.			Yes/No
Please note that a Parish Council representative must be contactable at all times during the Civic Amenity Visit.			
Name of Parish Council Representative		Position with the Parish Council	
Contact Number			
Name of Veolia Representative	Graeme Smith	Veolia Job Title	Business Manager
Contact Number	07901755913		
Signed on behalf of the Parish Council	Name:	Signature:	
Signed on behalf of Stafford Borough Council	Name:	Signature:	
Signed on behalf of Veolia (ES) UK Ltd	Name:	Signature:	